

Chrono

FEB 1 1950

MEMORANDUM TO: Assistant Director, OCD
Attn: Chairman, Disaster Plan Committee

SUBJECT: Disaster Plan for NIS

1. It is desired that there be included in the disaster storage one complete set of the National Intelligence Surveys, one negative of each black and white figure insert, and a complete set of negatives for each color figure. These materials to be arranged by Section for ready access so as to permit the continuing maintenance of each element.
2. D/NIS will furnish negatives of the following types of Figures to OCD for disaster storage:
 - A. All black and white Figure inserts.
 - B. All color Figures that print on text pages.
 - C. All color maps that do not utilize the Standard Base. (D/NIS will also furnish D/Ma with a complete set of this type.)
3. To complete the NIS, D/Ma will furnish to OCD for the disaster storage the following:
 - A. A complete set of positives for all color maps thus far published in the NIS.
 - B. A complete set of negatives for all future maps that utilize the Standard Base.
4. One copy of all revised NIS materials will be included in the disaster storage. When revised elements supersede elements already in storage, the latter will be removed from storage and destroyed. Thus, the NIS materials in the disaster storage will be maintained current and available for immediate reproduction at all times.

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THEODORE SABBITT
Assistant Director
Reports and Estimates

cc: AD/ORE (2) ✓

D/Ma

S/PP

Services Division

D/NIS File

ORE:D/NIS:KVG:mal

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